

**CITA INTERNATIONAL SCHOOL
RUMUOGBA HOUSING ESTATE
PORT HARCOURT**

21st October 2015

Dear Parents,

We thank God that in spite of the very busy start, we have finally reached the half term. We thank God for His numerous blessings.

Mid-term Break:

Midterm break for this Thanksgiving term will commence on Monday 26th October and end on Sunday 1st November. We shall resume, God willing, on **Monday 2nd November 2015** at 8 am prompt. Dated homework will be given to every child. Please ensure they are done, supervised by you

Security:

We thank you parents who have been signing your children in and out (in the morning and afternoon) and doing the weekly confirmation. We would like to remind those who have not strictly adhered to this that we will not release children to unknown delegates. Please weekly confirmation is not done on the phone or through written notes.

School Fees:

We thank all our parents who have paid their children's school fees. We appeal to those still owing to please pay up before 2nd November 2015 as school fees drive commences on Tuesday 3rd November 2015.

Open day:

Open day comes up on Friday 23rd October 2015. Parents are expected to visit their child/children class to discuss their child's academic performance with the class teacher. This is between 10:00 and 1:00pm.

Birthdays:

Celebration of birthdays in school holds on Thursdays. A School accredited photographer is always at the gate house the whole of Thursday. Only the celebrant is allowed to dress differently on the Thursday you choose to celebrate.

Children's Hair

We strongly advice mothers, to adhere to the School regulations of hair extensions on their child's hair. Hair should be plaited, or woven. Hair extensions and beads are not allowed in school.

Pick-UP Times

Please be informed that due to the security situation in the state. The school gate will open and shut as follow at all pick up times:

Nursery:

12:30 - 1:30pm

1:30 - 1:45pm Parents are to pick up their children from the hand over building behind the security post.

1:45 - 2:00p your child will be brought to you at the gate by a security personnel or Caregiver on duty.

2:00pm - **The gate is shut till 3:00pm, the primary time for pick up.**

Have a wonderful mid-term break.

Yours faithfully,

P. D. Adukeh

Proprietor

CITA High School

Umuchoko, Chokota,
Etche LGA
Rivers State

22nd October 2015

Dear Parents,

We thank God for bringing us to the end of the first half of the term. It seems like just yesterday when the session began. We hope these first six weeks have been a memorable one for you. As we close for the midterm break, please take note of the following information. It is important to note that some information has been reiterated for emphasis.

Etiquette Classes for SS1 & SS2 Students

Etiquette classes for SS1 & SS2 students for this session will commence from the 16th of January 2016. Zinny Styles Image Management and Consultancy will be the facilitators of this session's training at the CITA High School at a fee of NGN12000 per child. Every SS1 & 2 student is expected to participate.

Lost & Found Items and Monogramming

Parents are advised to check amongst our lost and found items before making purchases to replace items for their child/ward. Monogramming of uniform discretely is also important and mandatory so that in the event of a loss of any of these items we can easily find and identify the items concerned. Students without monogrammed items will not be allowed into the school on resumption day.

Sources of Information

Information about the school as well as events and news can be gotten from the website www.citainternationalschool.org and the school calendar (also on the website) as well as our tweeter feed. Our newsletters are also electronic and can be gotten from the website home page, the eSchools parent portal accessible via the school website and eSchools mobile app for android phones and apple iPhones downloadable for free from the Google Play Store for Android phones and the App Store for iPhone. Usernames and passwords have been sent out to all parents via email and SMS. Parents who have not received a username and password are advised to contact the Principal in Charge of Administration Mr Kuyak Bassey. The school is also on twitter and can be followed @CITA1981.

Grooming

Parents are once again reminded that for girls hair extensions are not allowed and for boys Afro cuts are not allowed. All boys are expected to be in low haircuts. Any female students found with hair extensions will have their hair cut or loosened.

Resumption from the Midterm Break

All students are expected to be back in school on Saturday the 31st of October from 10am. Latecomers will be fined the usual NGN20000.00 except students who resume late on health grounds.

Lastly parents are encouraged to spend sometime with their child/ward during the midterm break and ensure that they have all their required and accepted items by packing with them in preparation for resumption.

"Train up a child in the way he should go: and when he is old, he will not depart from it."

Proverbs 22:6

God bless you and keep you and your children as you go home for the midterm break, all through and as you return on resumption day. Have a lovely one.

Roland T. Ebiye-Koripamo

Head of Centre, CITA High School